



Abbey Community Association – Head of Community Programmes

The Abbey Community Association (or Abbey Centre) has been meeting the needs of south Westminster residents since 1948, operating out of a five-storey community centre since 1991.

South Westminster, despite an appearance of affluence, has higher than average numbers of people claiming worklessness benefits, living in social housing and being born outside the UK. It also has a high number of older people and pensioners living alone and the biggest rough sleeping and homeless population in the country. The Abbey Centre provides a range of services, programmes and activities for local people, helping them to improve their physical and mental wellbeing, overcome barriers to training and employment and access emergency support at moments of crisis.

An opportunity has arisen for a new Head of Community Programmes to join the team at an exciting point in the charity's history. As new needs emerge from the both the pandemic and the current cost-of-living crisis, the Abbey Centre is reviewing its strategy and future direction, to ensure it can meet both new and existing community needs. Reporting to the CEO, the successful candidate will play an integral part in developing the service offer in line with the strategy review and, in turn, their own future role. At the same time, s/he will need to manage the community programmes team and ensure all services and projects are delivered in line with funding agreements and the charity's aims and objectives.

We are looking for a strategic thinker who is also a details person. You will need to be able to “horizon scan” and plan our services into the future, whilst remaining on top of current activities and ensuring they are delivered to the highest possible standards.

If you believe you are ready for this challenge, we look forward to receiving your application. Please send your up-to-date CV, detailing your work history and education, along with a personal statement (no more than three sides of A4) setting out clearly how you meet the criteria in the person specification. Please also complete the equal opportunities monitoring form, which will be separated from your application on receipt.

Please email your application to recruitment@theabbeycentre.org.uk

- Closing date for applications: 5pm on Monday 27th June 2022
- Date for interviews: week commencing 4th July 2022

Please note that, if you haven't heard from us by Friday 1st July, your application has unfortunately been unsuccessful.