



Volunteer

The Pantry deliveries

Location: The Abbey Centre, 34 Great Smith Street, Westminster, SW1P 3BU

Responsible to: The Pantry Project Lead

Apply to: Caz Gandy-Brown 0207 227 0650 or
volunteerinfo@theabbeycentre.org.uk

Hours of the role: 11:30:00-17:30 Tuesdays and or Thursday

Purpose of the Role:

- To help sort the deliveries
- Set up the Pantry shop

Person Specification:

- Ability to work with people from all faiths and backgrounds
- Ability to communicate with people who speak more than one language
- To be able to take directions from Project Lead
- To be able to think on your feet
- To be able to engage and work with other volunteers and staff

Specific responsibilities include:

- Dealing with the delivery drivers of the donations,
- Making sure you have sufficient trolleys to sort and bag the deliveries in accordance with food and hygiene standards
- Assisting the Project team
- Helping to set up the pantry shop
- Helping and assisting with food deliveries

Benefits:

- Accredited training in customer service, manual handling, Food Hygiene Level 2, food allergy awareness, manual handling
- Travel expenses in line with the Abbey Centre's policy
- Free Lunch
- Reference upon request